

What if you could include the critical business information you're currently storing in paper files in your PaperVision®.com cloud information management service? Scan, import, index, and organize paper documents using your existing scanners and multi-function devices (MFD) to create convenient digital files and securely upload them to the cloud.



### Simple Scanning

- Ensure crisp image clarity using filters that remove common scanner errors such as speckles and skewing.
- Reduce your cost per document by managing documents electronically to minimize physical storage costs.
- Leverage digital files to speed access, improve security, and enable process automation.



### Intelligent Indexing

- Include any number and variety of index values to suit your unique document processes and needs.
- Quickly input document indexes as records are scanned to streamline digitization processes.
- Populate index values without expensive manual effort using database lookup, Optical Character Recognition (OCR), barcodes, and Quick Click.



### Unparalleled Upload

- Group any number of files, complete with index values, into a single batch upload to minimize your effort.
- Schedule uploads to occur during off-peak hours so your business continues at its normal pace.
- Protect information with security settings inherited from the cloud repository, so you're sure nothing gets compromised or lost.



## What Problems Can PaperVision® Direct Solve?

Start scanning documents right at your desk! Turn any vulnerable paper document into a useful digital file that can be securely managed in your PaperVision.com cloud service.



### Save Money on Scanning

Get rid of pesky paper! Start scanning everything—right from your desktop. PaperVision Direct works with virtually any scanner or MFD, meaning you'll save money on hardware and document storage and security.



### Eliminate Manual Indexing

Stop wasting time on manual data entry! Create indexes automatically by matching data with an existing database or file, using barcode and OCR, or using Quick Click to simply click on the words you need in the scanned document. It doesn't get any easier!



### Upload Quickly and Effectively

Automate document upload directly to your cloud service, PaperVision.com. You can send batches of files, and you can setup automation services to upload outside normal business hours, so you save time.



### Automate Document Processes

From indexing to upload, PaperVision Direct is packed with features that help you automatically complete document tasks. You'll be surprised by how much time and money you can save.



### Improve Document Security

Paper records can be compromised by wandering eyes or prying fingers as they're used around your office. Improve document security instantly by converting to digital, and locking information down the moment it crosses the scanner.



### Work with the World's Most Trusted Cloud Service

When you choose PaperVision.com to store your digital files, you'll rely on more than twenty years of cloud expertise. You can rest easy trusting that your information is available when you need it, accessible from virtually any device or location, and always secure.

**For a complete product listing and technical information, please visit:  
[www.PaperVision.com](http://www.PaperVision.com) or call toll free 866.374.3569.**

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## Technical Specifications

### SYSTEM OVERVIEW

Jobs and batches can be stored on the network, so multiple users can share their work

Over 300 scanners are supported running at their full-rated speeds using ISIS and TWAIN drivers

Complete, detailed online help and electronic product manuals are included

Toll-free, legendary technical support is eager to assist with questions

### SCANNING AND IMAGE PROCESSING

PaperVision Direct can scan paper documents into image PDFs, full-text PDFs, and single and multi-page TIFF files

Cleanup filters and image processing previews maximize image quality

Simple navigation, thumbnail view, and scaling and rotation options for accurate and detailed image verification

Zonal, page or page-range filters enable complex content or mixed-mode documents within a batch

Document breaks can be inserted into a batch based on page count, barcodes, OCR, or blank pages

Batch tasks can be scheduled to automatically run during off-peak hours, at a specific time or on a recurring basis

### INDEXING

Unlimited index fields can be auto-populated or contain pre-defined values to reduce errors.

Barcode (1D and 2D) and OpenText Zonal OCR eliminate the need for manual data entry

Quick Click Indexing allows users to click on data in the document to populate index fields

Match and Merge automatically populates index fields with data from existing databases or files

Index Verification ensures that all index fields are completed before uploading

Detail Sets allow any number of related values to be assigned to a single document

### SECURITY

Built-in connection to existing Papervision.com account carries over access, index and project security settings

### INTEGRATION

Built-in integration supports direct exports to existing PaperVision.com projects

OpenText OCR can output full-text to searchable PDFs or text files

.NET-based APIs can be configured to extend application capabilities

### REPORTING

Reporting capabilities can be customized to track productivity by job, batch, or user

### SYSTEM REQUIREMENTS

Microsoft® Windows® 8, 8.1, or 10

Microsoft® .NET Framework version 4.7 or higher

Microsoft® Windows Installer Version 4.5 or higher

4 GB RAM (desktops)

1024 x 768 minimum screen resolution

**For a complete product listing and technical information, please visit:  
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